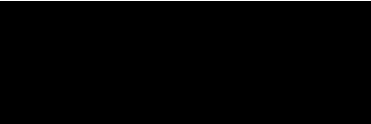



29 June 2023

C167817



Tēnā koe 

Thank you for your Official Information Act 1982 (OIA) requests of 24 April 2023 to the Department of Corrections – Ara Poutama Aotearoa, requesting information graphic designers.

- *How many in-house graphic designers does your organisation employ?*
- *What is the budget for in-house/employed graphic designers?*

At 24 April 2023, Corrections employed one Senior Graphic Designer and one Graphic Designer, and had a further two Graphic Designer positions unfilled. As each of these positions is part of teams with other responsibilities, there is no specific budget for employing graphic designers.

The remuneration ranges are \$66,411-\$93,756 for Graphic Designer and \$91,953-\$129,816 for Senior Graphic Designer.

- *How much has been spent on contracting external graphic designers?*
  - *If external contractors have been used, why did your organisation not use your employed/in-house graphic designers?*

Corrections did not engage any external contractors to undertake graphic design in the last 12 months. Consultants or contractors engaged for other purposes may have undertaken graphic design as part of those projects, but this would not be centrally recorded.

- *If employed/in-house or external contractors have been used to design a report in the last 12 months, was the report made public?*
  - *If not, why not?*

We have identified the following reports which internal graphic designers have worked on in the previous 12 months. Please note that the New Zealand Parole Board and the Office of the Inspectorate operate independently, but Corrections provides some administrative support to their operations.

Report	Released	Reason
2021/22 Corrections Annual Report	Yes	
2021/22 New Zealand Parole Board Annual Report	Yes	
Suicide Prevention and Postvention Action Plan 2022-2025	Yes	
Te Aorerekura Implementation Plan	Yes	
Disability Action Plan 2023 – 2027	Yes	
Report of the Office of the Inspectorate’s review of the Waikeria Prison riot	No	Intended for release when ongoing court proceedings are concluded
Bail Support Services Benefits Realisation Report	No	Report was prepared to inform internal stakeholders
Te Whānau-a-Apanui in Tūranga: Lived Experience of the Justice System	No	Report was prepared for sharing with internal stakeholders and Te Whānau-a-Apanui

Corrections’ graphic designers play a key role in communicating important messages to people we manage, staff members and the public. In addition to formal reports, they work on a range of documents, posters and other communication materials that help Corrections achieve our objectives. Recent examples include:

- Posters and flyers to inform people in prison and their families about improvements to the phone system in prisons
- Informing staff members who work with women in prison about changes to the learning and development pathway to better provide for the unique needs of women in prison
- Information for staff about the support networks available to them in prison.
- Posters providing relevant information to people undergoing screening the body scanners which have replaced strip searches in some prisons
- Posters and flyers promoting services that are available to assist people in their interactions with the justice system.

Please be advised that should you have any concerns regarding this response you have the right to ask the Ombudsman to investigate our decision to extend the timeframe. Contact details are: Office of the Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi



Nic Barkley  
 Manager Ministerial Services  
 People and Capability